

Oakdene Primary School



Charging and Remissions Policy

Policy Written by: H. Lee

Date Reviewed: May 2020

To be Reviewed Annually

Ratified by Governors July 2020

Mission Statement

Oakdene - Growing and Learning Together

At Oakdene we aim:

- to enable all members of our School community to reach their full potential
- to prepare each child, through all aspects of School life, to become responsible citizens respecting themselves, others and the environment
- to become independent and highly motivated learners
- to equip children to be flexible and adaptable to the modern world
- for each child to feel valued, safe and confident

The School Community will achieve these aims through:

- engaging all members of the School community in providing a broad, balanced and challenging curriculum for every child
- opportunities for continuing professional development for all members of staff
- children becoming partners in their own education and make a positive contribution to the school environment and ethos
- opportunities for children to take responsibility for their own learning
- using technology effectively to improve children's learning
- a secure and safe environment
- sport, exercise and healthy living
- an enriching programme of extra-curricular activities and visits
- learning partnerships between home, school and community

1. INTRODUCTION

This charging and remissions policy complies with statutory requirements, has regard to the Authority's policy statements on charging and is reviewed on an annual basis.

2. CHARGING POLICY

Activities without charge

There will be no charge for the following activities:

Education provided wholly or mostly during school hours. This includes the supply of any materials, books, instruments, other equipment and also transport provided in school hours to carry pupils between the school and an activity.

Education provided outside school hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination which the pupil is being prepared for at the school, or part of religious education.

Instrumental and vocal tuition for children in care if they wish to have tuition. This will be funded through Pupil Premium money for Looked After Children.

Entry for a prescribed public examination including re-sits provided that a pupil has been prepared for it at the school.

Voluntary Contributions

The school may ask for voluntary contributions towards the cost of school-time activities to assist with funding subject to the following conditions:

Any children of parents who do not wish to contribute will not be treated any differently;

Where there are insufficient contributions to make the activity viable then the activity will be cancelled.

Chargeable Activities

The school may recover the full costs of the following activities but charges will not exceed actual cost

1. Educational or other activities provided wholly or mainly outside school hours which are not:
 - (a) Part of the National Curriculum;
 - (b) Part of a syllabus for a prescribed public examination which the pupil is being prepared for at school;
 - (c) Part of religious education.(note: this could include before and after school clubs)

2. Board and lodgings on residential visits (subject to remission arrangements).

3. Cost of entering a pupil for a public examination not prescribed in regulations, and for the cost of preparing a pupil for that examination outside school hours.

4. Provision of instrumental and vocal tuition, which takes place during the school day and which has been requested by parents/carers.

Remissions Policy

There will be no charge for board and lodgings for pupils whose parents are receiving income support, income-based job seekers allowance, family credit or disability working allowance. Charges for other 'chargeable activities' may also be fully or partly remitted. Details of any remission arrangements will be made clear when parents are informed of charges for individual activities.

The Governors will ensure that there is sufficient money in the School Budget to ensure that these Children do not miss out on residential trips.

FEES FOR CHARGEABLE ACTIVITIES

Out of School Club

Fees are defined by the Out of School Club Terms and Conditions.

Recharge costs from Out of School Club Income to Oakdene Budget

10% of all utilities and consumables

Toast

£1.00 per week per child payable termly in advance.

Letting of School Premises

Such charges are defined by the **Lettings Policy**.